



# Digitalization of Foreign Exchange related Cases

*As per EPD Circular Letter No. 03 of 2021*

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# FX Case Request - Stepwise Illustration



## 1. Login to Autobahn App Market

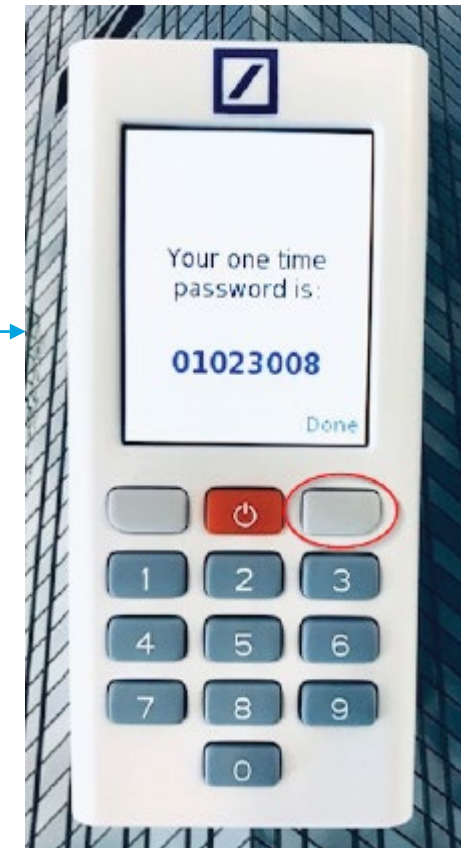
[https://login.isso.db.com/webssso/sso\\_custom\\_multi\\_auth\\_flex\\_Logon.sso?ct\\_orig\\_uri=https%3A%2F%2Flogin.isso.db.com%3A443%2Fwebssso%2Ffssso\\_FallThrough.sso&requesting\\_slave=https%3A%2F%2Fwww.toolbar-sg.autobahn.db.com%2Fappmarket%2Fauth\\_res%3Freferrer%3D%252Fappmarket%252Fautobahn.jsp&viaFT=false](https://login.isso.db.com/webssso/sso_custom_multi_auth_flex_Logon.sso?ct_orig_uri=https%3A%2F%2Flogin.isso.db.com%3A443%2Fwebssso%2Ffssso_FallThrough.sso&requesting_slave=https%3A%2F%2Fwww.toolbar-sg.autobahn.db.com%2Fappmarket%2Fauth_res%3Freferrer%3D%252Fappmarket%252Fautobahn.jsp&viaFT=false)

Link to open autobahn web page

The screenshot shows the Deutsche Bank Authentication Gateway interface for the Autobahn app market. The page includes the Deutsche Bank Group logo and a 'Request Access' button. The main content area features a login form with the following fields and options:

- Username:  (with a 'Remember my Email' checkbox)
- OTP:
- Login Mode:  (dropdown menu)
- DBSA Login Mode:  OTP,  QR-code
- Language:  (dropdown menu)

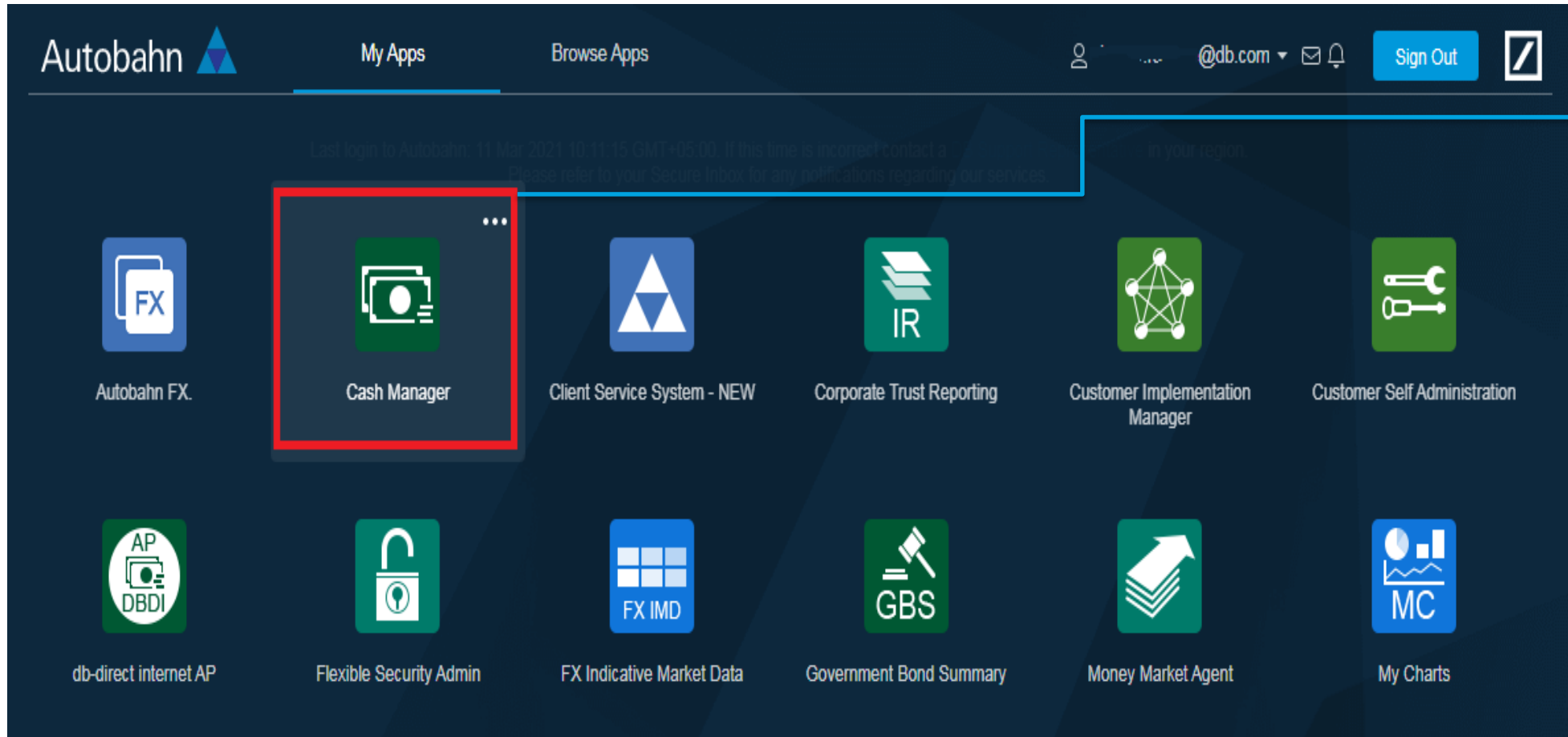
Buttons for 'Submit' and 'Clear Form' are located below the language selection. A 'Cyber Fraud Prevention' warning box is present, containing text about Deutsche Bank's security program and a list of links: 'Reset DB Secure Authenticator', 'Register Security Device', 'Self-Diagnostic Tool', 'Download Security Awareness'. A 'Disclaimer & Privacy Policy' link is at the bottom left.



# FX Case Request - Stepwise Illustration - Cont.



## 2. Launch Cash Manager App (DB Portal)



DB  
Payment  
portal

# FX Case Request - Stepwise Illustration - Cont.



## 3. Create FX Case with Attach File Option >> Ready for Verification/Authorization

Client can save FX case template(s) for routine FX payments – Drafted templates available for clients' ease

Client will select the branch (DBKHI or DBLHR) where account is parked

For cash-ops team, client will select “**BCO**” as recipient department

Compatible Attachment File Formats (*pdf, doc, docx, xls, xlsx, jpg, txt*)

Message field with body capacity of 20,000 characters – documentation checklist to be incorporated here



# FX Case Request - Stepwise Illustration - Cont.



## a. Sample FX Cases Template – Training / Conference / Travelling etc.

Remittance of Training/Conference/Seminar/Traveling Fee/Reimbursable Expenses	
Field - Required	Description
*Applicant Name	
*NTN	
*Applicant Address	
*Applicant Brief Profile	
*Applicant Email ID	
*Applicant Ownership Structure	
*Beneficiary Name	
*Beneficiary Address	
*Country	
*Beneficiary Brief Profile	
Beneficiary Email ID	
*Beneficiary Ownership Structure	
*Relationship Between Applicant and Beneficiary	
*Currency	
*Requested Amount	
*Form M No	
Purchase Order No	
Purchase Order Date	
Amount of PO	
*Invoice No	
*Invoice Date	
*Amount of Invoice	
*Purpose of Agreement	
*Validity Period of Agreement	
Details of Addendum If any	
*Nature and Scope of Services	
Reference of Clause of Agreement	
*Total Contract Amount	
Reference of Clause	
*Payment Terms	
Total Amount Remitted till date if any	
SBP Approval No	
SBP Approval Date	
Payment Plan for Remaining	
Services available Locally	

Checklist
*Applicant Request
*Agreement or Purchase Order
Addendum if any
*Invoice or debit note
*Form M
Proof of Services Delivered
Invitation Letter
Brochure or Training Plan
Advance Payment Undertaking
Finance Division letter regarding FE allocation or NOC
Previous SBP Approval
Certificate of Incorporation
Pattern of Share Holding
Tax Exemption Certificate
Appendix V70

# FX Case Request - Stepwise Illustration - Cont.

## b. Sample FX Cases Template – Technical Fee



Technical Fee	
Fields - Required	Description
*Applicant Name	
*NTN	
*Applicant Address	
*Applicant Brief Profile	
*Applicant Email ID	
*Applicant Ownership Structure	
*Beneficiary Name	
*Beneficiary Address	
*Country	
*Beneficiary Brief Profile	
Beneficiary Email ID	
*Beneficiary Ownership Structure	
*Relationship Between Applicant and Beneficiary	
*Currency	
*Requested Amount	
*Form M No	
Purchase Order No	
Purchase Order Date	
Amount of PO	
*Invoice No	
*Invoice Date	
*Amount of Invoice	
*Purpose of Agreement	
*Validity Period of Agreement	
Details of Addendum If any	
*Nature and Scope of Services	
Reference of Clause of Agreement	
*Total Contract Amount	
Reference of Clause	
*Payment Terms	
Total Amount Remitted till date if any	
SBP Approval No	
SBP Approval Date	
Payment Plan for Remaining	
Services available Locally	

Checklist
*Applicant Request
*Agreement
Addendum if any
*Invoice or debit note
*Form M
Proof of Services Delivered
Advance Payment Undertaking
Finance Division letter regarding FE allocation or NOC
Previous SBP Approval
Certificate of Incorporation
Pattern of Share Holding
Tax Exemption Certificate
Travelling Documents

# FX Case Request - Stepwise Illustration - Cont.



## 4. FX case request appears in Verification Queue

Status	Critical Amendments	Ordering Account Name	Reference	CCY	Amount	No. of..	Instruction Type	Payment Mode
<input type="checkbox"/> PV	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter
<input type="checkbox"/>			Test FFI	PKR	1.00	1	Free Format Instruction	Free Format Instruction

- Works on Creator >> Verifier >> Authorizer concept
- Upon successful creation of FX case, the instruction lands in “Pending Verification [PV]” queue for review and necessary action by the verifier (as per account mandate)

## 5. Verifying the instructions

Verify Instructions

1	1	.00
Rows Selected	Total Hash Amount	
1	Total Amount in Reference Currency	
Transactions		

Cancel Verify

# FX Case Request - Stepwise Illustration - Cont.



## 6. Authorization Tab: Upon successful verification, the instruction appears in Pending Authorization tab

Click on Pending Authorisations under Review & Authorise.

**Review & Authorise**

- Pending Verification
- Pending Authorisation**
- Scheduled
- Sent to Bank
- Rejected

Dashboard | Pending Verification 167 | **Pending Authorisation 2267** | Scheduled 61 | Sent to Bank 183 | Rejected 58

Singles & Bulks | Batch | **Miscellaneous Files**

	Status	File Type	CCY	Amount	Total numb...	Invoice/Execution Date	Customer Reference
<input type="checkbox"/>	Multi... X	Filter	Filter	Filter	Filter	Filter	Filter
<input type="checkbox"/>	PE	Payer IDs Set-up	NR	0.00	0	07.10.2013	
<input type="checkbox"/>	PE	Payer IDs Set-up	USD	0.00	0	20.06.2013	

Set Schedule Date | **Authorise**



# FX Case Request - Stepwise Illustration – Cont.



## 6. Authorization Tab (Continued)

Authorizer's user ID will appear here

Registered DB device number will appear here

FX case request authorized after entering One-time password generated via DB device.

Click **Authorise**.  
The transaction is authorised.

# FX Case Request - Stepwise Illustration - Cont.



7. Sent to Bank – The free format instruction appears under ‘sent to bank’ tab, once successfully authorized.

**Review & Authorise**

- Pending Verification
- Pending Authorisation
- Scheduled
- Sent to Bank**
- Rejected

Status	Critical Amendments	Ordering Acco...	CCY	Amount	No. of...	Instruction Type	Counterpar...	Counterparty Account No.	Exec./Value ...	Input ID
<input type="checkbox"/>	<input type="text" value="M.X"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input checked="" type="checkbox"/>	PR		PKR	1.00	1	Free Format Instruction				
<input type="checkbox"/>	PA		PKR	7,812,412.00	48	Bank Change			03.12.2021	tabera

1 of 100 Selected from 1334 Total Records. Page 1 of 14

Initiation No.: 2619387733 | Amount: 1.00 PKR( 0.00539404 EUR) | Schedule Date: 03.12.2021 | PR

**Instruction Header**

Company		Receiving Branch	DBKARACHI	Receiving Department	BCO
Attention		Customer Reference	Test FFI	Subject	Test transaction only
Schedule Date	03.12.2021	Created Date	03.12.2021	Document Code	33114231
Input ID		Last Edited By	FFIDAO	Last Edited Date/ Time	03.12.2021 18:47:25
Attachments	test instruction .pdf (39 KB)				
Message	Dear Cash Ops Team,  This is for testing purpose only.  Regards,				



# Digitalization of Foreign Exchange related Cases

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